

Application for Employment

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African Safari Wildlife Park is an Equal Opportunity Employer. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation. Screening tests for illegal drug use may be required before hiring and during your employment. Employment is on an at-will basis.

Incomplete applications will not be considered

Position Applying For:	Name (Last, First, Middle):	Interviewed By:
Street Address:	City, State & Zip:	Date:
Social Security Number:	Home Phone:	Cell Number:
		Email Address:
Are you eligible to work in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No	How far in miles do you live from African Safari Wildlife Park?
Are you 18 years of age or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If NO, what is your current age?
Do you or your family members own any domestic or exotic animals other than dogs and cats?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, please list:
Have you ever been employed by African Safari Wildlife Park?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, dates of employment & reason for leaving:
Are you related or acquainted with any current or past employee?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, their name & their relationship to you?
Do you have a valid driver's license?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, State of issuance, license #, and expiration date:
Vehicle Make _____ Model _____ Plate # _____		
Do you or your family members do business with African Safari Wildlife Park or International Animal Exchange? If Yes, please explain:		
Are you willing to work full or part time? If part time, please specify days and hours:		
If an employment offer were made, on what date would you be available to start?	What is your anticipated last day of work for the season?	
Have you ever been convicted of a crime other than a minor traffic violation? (Note: you are not obligated to discuss sealed or expunged records of conviction or arrest nor will such information be asked of you if considered in employment decisions.) The existence of a criminal record will not automatically disqualify you from the job for which you are applying. ___ Yes ___ No If yes, please explain the offense and final disposition: _____ _____		

n EDUCATION

Name of School	City/State	Did you graduate?	If No, # of years left to graduate	If Yes, date of Graduation	Degree received	Major
High School:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
GED:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other School:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other credentials/ licenses/ professional affiliations, etc.,		<input type="checkbox"/> Yes <input type="checkbox"/> No				

SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate & expert)

PLEASE NOTE: African Safari Wildlife Park reserves the right to contact all current and former employers for reference information.

Dates Employed (most recent position) From: To	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate
Primary duties:		Reason for Leaving:
Dates Employed (most recent position) From: To	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate
Primary duties:		Reason for Leaving:

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number

Are you Red Cross Certified? _____ Expiration date _____
 Are you allergic to any animal (s) or bee stings? _____

EMPLOYMENT APPLICATION DISCLAIMER

I understand and acknowledge that the company does not make offers of employment to, or enter into employment contracts with prospective or existing employees for any fixed or definite period of time. My employment and compensation for the company, regardless of the date thereof, can be terminated with or without cause and with or without prior notice at any time at the option of either the company or myself. The information given in my application is true and complete. I understand that false statements on this application shall be considered cause for dismissal.

Applicant Signature: _____ Date: _____

NOTE: Ohio has smoking ban in all places of employment under Ohio Revised Code Chapter 3794; as such African Safari Wildlife Park is designated as a non-smoking facility.

NOTICE, AUTHORIZATION AND RELEASE BACKGROUND CHECK

Disclosure and Authorization to Obtain Investigative Consumer Report

In connection with my application for employment, I understand African Safari Wildlife Park may obtain an INVESTIGATIVE CONSUMER REPORT that will include information as to my character, general reputation, personal characteristics and mode of living. This report may reveal information about work habits, including oral assessments of my job performance, experiences and abilities, along with reasons for termination of past employment. Such a report may be requested by the Company or on behalf of the Company. Further, I understand and agree that the Company may request information from various federal, state and other agencies, including public and private sources which maintain records concerning my past activities relating to my driving record, credit history, criminal record, civil matters, previous employment, educational background and professional licensing if any.

You have the right, upon written request made within a reasonable period of time (not to exceed 30 days) after receipt of this notice to receive a written disclosure of the nature and scope of any investigation. If a consumer investigative report is obtained and an adverse decision is made affecting your employment, the Company will provide to you, before making the adverse decision, a copy of the investigative consumer report and a description, in writing, of your rights under the Fair Credit Reporting Act.

Disclosure and Authorization to Obtain Investigative Consumer Report

I acknowledge that a fax or copy of this Disclosure and Authorization bearing my signature shall be valid as the original. This release is valid for all federal, state, county and local agencies and authorities. I acknowledge that I have received a copy of the Summary of Rights pursuant to the Fair Credit Reporting Act (FCRA).

Name (please print)

Address

City

State

Zip

Home/ Cell Number

Social Security #

Date of Birth

Driver's License #

Applicant Signature

Date

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Job Descriptions/Opportunities

Show presenter

Description/qualifications African Safari Wildlife Park is looking for upbeat and energetic people to join our education department as full time or part time seasonal employees. Primary responsibilities may include the following: public speaking, direct interaction with safari guests, and main presenter in wildlife show. Previous animal presentation experience and/or work with children is preferred. College degree in education, biology, or related field required (may be substituted with relevant work experience). Must have excellent communication skills, be able to pass pre-employment screening, maintain valid driver's license, and lift up to 50 pounds. Must be available to work weekends, and holidays.

Food Host / Cashier

Description handles guest sales in a prompt, friendly, courteous manner using suggestive selling techniques. Rings up sales on a cash register, handles money, and counts out correct change. Responsible for preparation of various food products according to prescribed recipes. Keeps a clean and orderly area including the preparation area, guests areas (tables, chairs, serving lines, condiment stands, etc.) And all equipment. Learns menu items, portions, accompaniments and prices. Some heavy lifting is involved (approx. 40-50 lbs.)

Qualifications honesty and reliability a must. Knowledge of accurate cash handling. Ability to work in groups at a hectic pace. Ability to follow instructions. Must maintain a well-groomed & professional appearance at all times. Flexibility to work various hours, work locations, and positions as business warrants.

Buildings & Grounds/Carpenter

Description: performs manual labor as it related to the repair and maintenance of building and grounds, the repair or modification of existing exhibits, and construction of new exhibits in accordance with the instructions provided by the facilities manager.

Qualifications

Basic knowledge of construction principles and practices. Ability to follow both oral and written instructions. Ability to perform heavy manual labor. Ability to work under adverse conditions including weather and heights. Must have a valid driver's license and a good driving record. Preferably, background in basic carpentry, masonry, and welding.

Gift Shop / Cashier

Cheerfully greets visitors and handles merchandise sales by making accurate cash transactions while operating an electronic cash register. Other duties include merchandising and maintaining a clean gift shop.

Description

Greets all visitors with a smile and offers assistance; via in person or on the telephone. Communicates clearly and in a friendly manner.

Insures accuracy of transaction and provides merchandise to visitor and communicates appreciation for their business.

Responsible for following cash handling and asset protection policies and requirements.

Responsible for all checklists associated with the cashier position.

Utilizes computer in the preparation and use of daily cash worksheet and balancing at the end of each day.

Fills in for other visitor services personnel as needed and directed.

Responsible for the cleaning and organizing of assigned areas.

Works as a team player to help others complete their objectives as needed.

Responsible for following all zoo sanitation standards.

Other duties as assigned.

Qualifications

Experience in cash handling.

Excellent visitor service skills.

Excellent organizational skills.

Excellent oral communication skills.

Team player.

Ticket Booth / Cashier

Description: assist guests entering the park. Includes accepting tickets from guests, verifying authenticity of each admission tickets, ringing purchases on a cash register, accepting coupons and payment, and distributing admission receipts to guests. Are also responsible for maintaining cleanliness and ensuring safety in assigned work locations while providing operations excellence.

Qualifications must be able to communicate well, follow instructions, work well with money, and be patient, alert, and courteous at all times. Should have a cheerful, courteous manner with a natural smile and be mature, level-headed, and not easily flustered by large crowds. Experience on a register is helpful, but not required. Applicant must not mind being confined to a cashier booth and working alone during his/her shift. It is required that all must be able to read, comprehend and speak the English language.

Food & Beverage Assistant Supervisor

The African Safari Wildlife Park seeks a full-time food and beverage assistant supervisor to oversee the catering operation and daily operation of its concession stand and grill. Preferred applicants will have prior experience managing quick-service food establishments and coordinating catering functions, ideally within a zoo or amusement park. Primary responsibilities for the role include: assist in the daily management of food and beverage operation. Manage, direct and coordinate all catering events including set up/tear down of event, serving of food and beverages maintaining health department standards for serving food, and ensuring quality and consistency of food and table display. Assist in the management of food inventory, cleaning and maintenance of equipment & facilities, loss control and ordering of supplies. Ensure compliance on required health, sanitation & safety procedures requirements for the role include: 2+ years of management experience in the food service industry. Excellent verbal and written communication skills. Proficiency with word and excel. Should be willing to work a varied schedule, including weekends, holidays and occasional special events.

Show Performer/Costumed Character

The African Safari Wildlife Park seeks a full-time/seasonal show performer and costumed character.

Description

Fully-costumed characters, which perform, greet guests and interact with children throughout the park and during shows.

Qualifications

previous experience in children's theatre, recreation, education, costumed character performance or related work is helpful. Must be physically able to handle the demands of working outside with performer (not required to handle the animals)

Assistant retail supervisor

Full-time position requiring excellent customer service skills at the African Safari Wildlife Park located in Port Clinton, Ohio. This position deals with all aspects of the visitor experience, from retail sales and merchandising to ticket sales (individuals and groups), public relations, and customer service. The gift shop specializes in high quality nature/animal related gifts, including souvenirs and toys, as well as offering light snacks and soft drinks. Excellent English writing and computer skills required, (proficiency with Microsoft excel/word required), (knowledge of ticketing/retail software very helpful; we use Quickbooks). Experience with group sales at a comparable attraction helpful. Applicants should show initiative, responsibility, imagination and creativity to promote our park. Should be willing to work a varied schedule, including weekends, holidays and occasional special events.

Food Preparation Clerk

The African Safari Wildlife Park seeks a full-time/seasonal food preparation clerk to operate large kitchen equipment in a proper and safe manner. Maintain a clean and orderly work area at all times to include all kitchen equipment. Learns menu items, portions, recipes, and accompaniments and present food items in an attractive manner. Some positions require preparing large quantity food trays for various catering functions and presenting them in an attractive manner. Some lifting is involved with the various food products (approx. 15 - 20 lbs.).

Should be willing to work a varied schedule, including weekends, holidays and occasional special events.

Cart Sales Host

Description handles guest sales in a prompt, friendly, courteous manner. Able to quickly and accurately take in large amounts of cash, handle money, and count out correct change. Responsible for selling of product

Qualifications honesty and reliability a must. Knowledge of accurate cash handling. Ability to work independently without constant supervision. Ability to follow instructions. Must maintain a well-groomed and professional appearance at all times. Flexibility to work various hours, work locations, and positions as business warrants.

Please send your resume via e-mail to Laura@AfricanSafariWildlifePark.com or you may call 800-521-2660 x 9.